

Compatible with Windows XP, Vista, and Version 7!



CLIENT COMMUNIQUE

Priced at just \$99.00 for single-user and \$199 for unlimited, multi-user license!



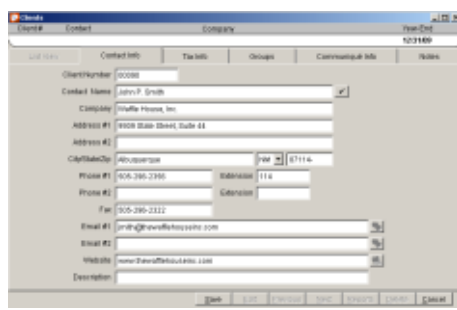
What is Client Communique?

Client Communique is a full-featured program designed by CPA's for business, accounting and finance professionals. Introduced in 2005, Pro-Ware's Client Communique (CC) allows you to easily create and maintain mailing lists for clients, contacts, and associates. CC is much more than a simple contact manager, however. It can print, fax, email, print labels, envelopes, and postcards. Client Communique is designed to be your single repository containing contact information for your business associates, customers, and personal contacts. Client Communique is the easiest and most flexible software program available for maintaining both business and personal contacts and it was designed with business professionals in mind, all at a very reasonable price.

Client Communique provides maximum utility and flexibility for creating postcard reminders, periodic emails, and any other forms of communication that you need for your clients and customers. As a full-featured contact manager, CC provides input screens for clients, personal contacts, public contacts, personal and public web links, and categories of contacts. Group various contacts as public or private and share the public contacts with the rest of the office while maintaining your own list of private contacts. Private contacts and links are safeguarded for the user who creates them, while public contacts and links are shared with other users of CC.

Client Communique allows you to print envelopes, labels and postcards. Select from a wide variety of labels, postcards, and envelopes. Print a single address, multiple addresses, and grouped addresses which you have pre-defined with a simple click of your mouse. You can set up addresses to print to on-the-fly and then save them for future use.

Client Communique has easy to use lookup screens to find addresses for single or multiple mailings from your private or public contacts. CC comes with a complete listing of federal IRS mailing addresses, so regardless of the label or envelope you are printing, you'll have access to any mailing address for any specific tax return you are mailing. Addresses are also included for the departments of revenue and public boards of accountancy for all 50 states, so no matter what state your clients reside in, you have the correct addresses for any state returns or mailings that you need. CC also ships with addresses for the AICPA, and many other addresses that you may need as an accounting professional.



Client Communique Data Entry Screen!

Data entry is easy, flexible and intuitive. Enter public contacts or web links and save them for use by other users. Enter private contacts and web links for your own personal or professional use. Assign contacts to various groups for mass-mailings, such as postcard reminders. If you already have contacts in Outlook, Yahoo, or a spreadsheet, CC will import them automatically through its

import wizard. CC is truly the easiest and most flexible program of its kind. Don't take our word for it, try Client Communique free for 30 days and see for yourself!

Our Technical Support

Whenever the need arises, our technical support line is there to help you. Try Client Communique today and you'll see that we provide the best technical support available. It's unlimited and at no additional cost to you. We support the software we sell and will work hard to answer your questions and resolve technical issues right away so you can continue your work.

In addition, you won't experience long hold times or wait endlessly for callbacks because our technicians are trained to handle most problems quickly and correctly the first time!

Our technical support is always included at no additional cost!!

10 Reasons why your firm needs Client Communique!

1. Convert addresses from Outlook, Outlook Express, and Yahoo
2. Has mailing features far superior to any similar software available
3. Data entry is far easier and much more flexible than other programs
4. CC's toolbars make accessing any mailing task easy
5. Unmatched technical support, as always, free with your purchase
6. Single-user and multi-user versions are available
7. The multi-user version includes unlimited site licensing so there is no need to purchase additional licenses for each user
8. Grouping clients for mass mailings is simple and flexible
9. Excellent help features, on-line documentation, and tutorials are built right into the program
10. Web links can be imported from any web browser

CLIENT COMMUNIQUÉ ADVANCED FEATURES

Installation

- Step-by-step installation process
- Every copy is network capable
- Multi-User Site license allows installation on any PC at a registered location
- Extensive program documentation included

System Requirements

- Windows 98/NT/ME/2000/XP/Vista/7 operating systems supported
- Minimum RAM requirements for current operating system
- Minimum Processor requirements for current operating system
- Hard disk storage 25-30 Megabytes
- Mouse (Recommended)
- VGA Monitor (Recommended resolution of 1024 X 768)
- Pentium Processor (Recommended)

General Features

- Informative context sensitive help system by pressing the F1 key or selecting the option from the Help menu
- Create public and private contacts and group them together for mass-mailings
- Unlimited number of addresses, web links, and groupings for maximum flexibility
- Create categories of contacts and group them for mass-emailing and faxing
- View groups or categories of contacts as a list with the ability to select and view details
- Assign any contact to an unlimited number of pre-defined groups
- Backup and Restore a single file or all files in a directory to .zip format
- Handy toolbar for accessing many of CC's most commonly used features
- Forms can be resized to match your monitor's resolution for easier viewing
- Reports can be printed to file in .PDF format and viewed with Adobe Acrobat™ Reader

- Online video tutorial for some of the most commonly used features of Client Communiqué
- Embedded, non-video tutorial shows you how to enter client addresses, assign groups, create postcards and faxes

Client Communiqué Features

- Create addresses on-the-fly and choose to save and group them according to your needs
- Create postcards from a variety of templates for a single contact or groups for mass-mailing
- Create categories of clients or contacts for easy grouping
- Choose from included state and federal tax mailing addresses for correspondence
- Choose addresses for mailing to state public boards of accountancy or national accountancy contacts
- Create public and private groupings for any web links that you visit regularly

Contact Information Importing

- Import contact information for clients and customers from any of the following:
 - **MS Outlook**
 - **MS Outlook Express**
 - **Yahoo Address Book**
 - **Intuit ProSeries**
 - **.CSV (Comma Separated Values) File**
 - **.XLS MS Excel Files**

Web Link Import Options

- Web links can be imported from any of the following internet browsers:
 - **Internet Explorer**
 - **Mozilla Firefox**
 - **Netscape**
 - **Opera**

Export Options

- Print any reports to the following file formats:

- **PDF – Adobe Acrobat Reader**
- **DOC – MS Word**
- **RTF – Rich Text Format**
- **XLS – Excel (All versions)**
- **TXT – Fixed Length ASCII**
- **HTML – Hyper-text Markup Language**
- Reports can also be emailed directly from Client Communiqué

Data Entry / Navigation Features

- View lists of clients, contacts, and customers for easy selection for editing
- Assign clients, contacts, and customers to any pre-defined groups
- Enter tax information, groups, notes, and recent mailings sent to any client or contact
- View and edit lists of web links and assign them to categories
- Create postcards using the postcard wizard using preformatted templates
- Use lookup screens to identify contacts for single or multiple addressee mailings

Reporting Features

- Print a client listing with company details for all or selected groups of clients
- Print personal and public contact reports
- Print Contact reports for selected pre-defined groups
- Print personal and public web link information
- Print web link reports for pre-defined categories

Utilities

- Backup or restore client files manually or automatically
- Automatic updating from the internet based upon the frequency you choose
- Synchronize data with current existing contact groups
- Delete contacts and web links by group or category