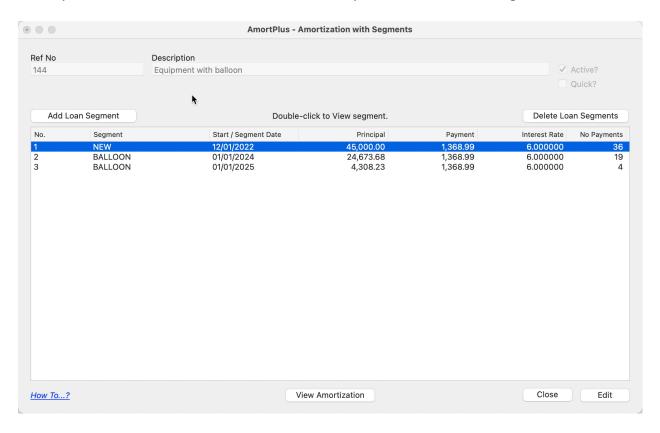Amortization Plus 2 – View or Edit Loans

When you double-click a loan on the Home screen, you will see the following screen.

Amortization loans are made up of segments. The initial details for the loan are entered in the first segment. Any additional changes, such as, interest rate or payment changes, are additional loan segments.

The above screenshot shows a loan with two balloon payments which are segments 2 and 3.

If you click the Edit button, you will be able to change the reference number, description, or check the Active or Quick checkboxes.

To add a new segment, click the "Add New Segment" button.

To delete a segment, click on the segment you want to delete in the list box, then click the "Delete Segment".

If there is only one segment listed in the list box, you can double-click to view or edit the segment. If there is more than one segment, you can only view segments, including the first segment. If there is more than one segment and you need to edit the first segment, you will need to delete the second segment and all segments except for the first segment will be deleted. You will then be able to edit the first segment.

Note that if you delete a segment, any segments created after that segment after the one selected will also be delete. For example, if you click on the 2nd segment in the screenshot above, the 3rd segment will also be deleted.

There is also a "View Amortization" button that allows you to view the amortization without having to select it from the reports screen.